

**Non-Traditional Instruction (NTI) Student Handbook**  
**2020 – 2021**  
**Fern Creek High School**  
**Dr. Rebecca Nicolas, Principal**

**What can I expect as a student at FCHS during NTI?**

- Twice-weekly synchronous (live) interactions with teachers and classmates.
- Access to recorded lessons in case you are not able to participate synchronously (live).
- Authentic, relevant, and personalized instruction.
- Reasonable and manageable classroom assignments to complete, without relying on assistance at home.
- Choice
- Opportunities to talk with your teachers and receive meaningful feedback on your work.

**What if I need help during NTI?**

- If it is a **classroom issue**, reach out to the **specific teacher** (in an appropriate manner – see behavior expectations below).
- If it is a **school issue**, reach out to your **grade level assistant principal**.
- If it is a **socio-emotional issue** or **classroom conflict that can't be resolved by the teacher**, reach out to your **grade level counselor**.

**9th –**

Mr. Charles Marshall, AP [charles.marshall@jefferson.kyschools.us](mailto:charles.marshall@jefferson.kyschools.us)  
Dr. Dawn Roseberry, Counselor [dawn.roseberry@jefferson.kyschools.us](mailto:dawn.roseberry@jefferson.kyschools.us)

**10th –**

Mr. Kenneth Christian, AP [kenneth.christian@jefferson.kyschools.us](mailto:kenneth.christian@jefferson.kyschools.us)  
Ms. Hope Johnson, Counselor [hope.johnson@jefferson.kyschools.us](mailto:hope.johnson@jefferson.kyschools.us)

**11th –**

Dr. Jai Wilson, AP [jai.wilson@jefferson.kyschools.us](mailto:jai.wilson@jefferson.kyschools.us)  
Ms. Kerry Conklin, Counselor [kerry.conklin@jefferson.kyschools.us](mailto:kerry.conklin@jefferson.kyschools.us)

**12th –**

Ms. Michelle Marrillia, AP [michelle.marrillia@jefferson.kyschools.us](mailto:michelle.marrillia@jefferson.kyschools.us)  
Ms. Camille Wade, Counselor [Camille.Wade@jefferson.kyschools.us](mailto:Camille.Wade@jefferson.kyschools.us)

**Other Important Contacts:**

**Mental Health Counselor:** Ms. Emily Johnson [emily.johnson@jefferson.kyschools.us](mailto:emily.johnson@jefferson.kyschools.us)

**Librarian:** Ms. Debbie Martin [debbie.martin-herrell@jefferson.kyschools.us](mailto:debbie.martin-herrell@jefferson.kyschools.us)  
Library Website: [tinyurl.com/fctigerlibrary](http://tinyurl.com/fctigerlibrary)

**Youth Service Center Coordinator:** Ms. Kristin Johnson [kristin.johnson@jefferson.kyschools.us](mailto:kristin.johnson@jefferson.kyschools.us)

**Laundry & Loot/Pantry Coordinator:** Ms. Koki Harris [kaimoku.harris@jefferson.kyschools.us](mailto:kaimoku.harris@jefferson.kyschools.us)

**What are the attendance/participation expectations you have of me?**

- During NTI, Fern Creek will record participation in Infinite Campus for ALL students in lieu of recording attendance.
- Participation is a measure of a student’s engagement, NOT a measure of quality of student work.
- **Try to be at each class scheduled, but if you cannot, let your teacher know beforehand, and be sure to follow up by watching the recordings!**

**First Day of School Schedule:**

Meeting Time	Tuesday, August 25th only
8:30-9:30	Teacher Meetings
9:30-10:00	1st period Synchronous
10:15-10:45	2nd period Synchronous
11:00-11:30	3rd period Synchronous
11:45-12:15	4th period Synchronous
12:15-12:45	Lunch
12:45-1:15	5th period Synchronous
1:30-2:00	6th period Synchronous
2:15-2:45	7th period Synchronous
2:45-3:30	Teacher, Counselor and Admin available for Q and A

**Weekly Student Class Schedule:**

Meeting Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-9:30	Teacher Meetings	Teacher Meetings	Teacher Meetings	Teacher Meetings	Teacher Meetings
9:30-10:00	1st period	4th period	1st period Asynchronous time	1st period	4th period
10:15-10:45	2nd period	5th period	2nd period Asynchronous time	2nd period	5th period
11:00-11:30	3rd period	6th period	3rd period Asynchronous time	3rd period	6th period
11:45-12:15	4th period Asynchronous time	7th period	4th period Asynchronous time	4th period Asynchronous time	7th period
12:15-12:45	Lunch Break				
12:45-1:15	5th period Asynchronous time	1st period Asynchronous time	5th period Asynchronous time	5th period Asynchronous time	1st period Asynchronous time
1:15-1:45	6th period Asynchronous time	2nd period Asynchronous time	6th period Asynchronous time	6th period Asynchronous time	2nd period Asynchronous time
1:45-2:15	7th period Asynchronous time	3rd period Asynchronous time	7th period Asynchronous time	7th period Asynchronous time	3rd period Asynchronous time
2:15-3:30	Academic Advising	Academic Advising	Academic Advising	Academic Advising	Academic Advising

**What do I do during Synchronous (Live) time?**

- Login in to your Google classroom 5 minutes prior to the class start time.
- Join the Google meet.
- Participate in class activities and instruction, such as: Direct instruction, discussions, small group work, student feedback, hands-on activities and assessments.

### **Synchronous Class Expectations:**

- Students will attend and participate in synchronous lessons. In the event of an absence, students are expected to watch the recorded lesson and complete related assignments.
- Students will give their best effort on all assignments.
- Students will give their best effort to complete all assignments in a timely manner.
- Students will communicate with their teacher frequently.
- Students will reach out for help when needed.
- A lack of participation may result in a lowered grade, so you are encouraged to participate daily.

### **Asynchronous Time Activities:**

- Complete all asynchronous (homework) assignments, such as: Watching videos, guided reading, writing assignments, or independent practice.
- Meet with teachers if you have questions about assignments. All teachers will provide a daily google link for student support.
- Small group check-ins with your teacher. Sometimes teachers will schedule small group for targeted help.

### **What are the behavioral expectations you have of me?**

Students will abide by the Jefferson County Public Schools' Student Support and Behavior Intervention Handbook, except in cases where additional expectations have been established. Each student is responsible for reading the JCPS and FCHS Handbooks, and acting appropriately. Every student is responsible for his/her own actions and the consequences of those actions.

- **Students must participate appropriately at all times whether it be in the Google Classroom, synchronous learning opportunities, or via verbal or written interactions between students/other students, and students/the teacher.**
- Students may not engage in hateful or hurtful speech with peers or adults at any time. If the student has a question or concern, he/she should reach out appropriately and follow the chain of command (teacher, AP/Counselor) if a question or concern is not addressed satisfactorily.
- If student behaves inappropriately in class, the grade level AP will follow up with the student and his/her parent via phone.
- **A student may be removed for a short period of time from the classroom if behavior persists after conversations with both the student and his/her parent.**

### **Overall:**

We want the NTI experience to be as positive as possible. While we hope that this time is minimized, we want you to also know that due to COVID-19, we are being asked to make often quick decisions. We will do our very best to be open and communicative with you regarding your school experience! Please feel free to reach out with any questions or concerns that you have.